

MEMORANDUM FOR: Director of Computer Services
Director of ELINT
Director of Research and Development
Director of Scientific Intelligence
Director of Special Activities
Director of Special Projects
Director of Foreign Missile and Space
Analysis Center

SUBJECT : Annual Report for the President's Foreign
Intelligence Advisory Board

1. This memorandum is intended to give guidance for the preparation of the annual report to the President's Foreign Intelligence Advisory Board for the year ending 30 June 1967.

2. Attached is the outline to be followed in preparing the report. This is essentially the same as the one used last year. Components responsible for preparing each section are so indicated and each office within DD/S&T will contribute as appropriate. The Executive Director-Comptroller has recommended that where two or more components share responsibility they coordinate informally so as to avoid duplication and inconsistency. DD/S&T Offices will please undertake coordinating action when necessary. The outline is not meant to be restrictive. That is, all components should feel free to expand on it if they believe it does not cover all pertinent information adequately.

3. The report should not repeat basic information contained in last year's version except as necessary to explain developments of the past year. Drafts should be prepared in duplicate, double spaced. Each section or sub-section should be begun on a new page. Please classify each section or sub-section independently, i.e., do not give every page of the submission the highest classification contained anywhere in it. This is necessary in order to facilitate consolidation where required.

4. The O/DCI/NIFE has provided this Directorate with an abstract of its contribution (integrated in some instances

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Intelligence Advisory Board**

with other Directorate contributions) to the 1966 report.
This copy will be available for reference and portions
will be reproduced if desired.

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5. [REDACTED] will be responsible for pulling
together the final DD/S&T contribution to the PFIAB. Please
submit drafts to him no later than 21 July 1967.

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[REDACTED]
CARL E. DUCKETT
Deputy Director
for
Science and Technology

Attachment a/s

25X1A ILS/DDS&T/[REDACTED]:mad (4248)

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